

Woodfin Sanitary Water and Sewer District
Meeting of Board of Trustees
Minutes of August 13, 2007

The meeting was called to order at 7 P.M. by Henry Chandler, Chairman. In attendance was board members James Latimore and Sheila O'Brien, Director Joseph Martin, MSD Representative Jackie Bryson. James McKenzie (Tribune reporter) arrived at 7:30.

Approval of the Agenda

Latimore moved approval of the agenda, O'Brien seconded. Motion carried unanimously.

Approval of Minutes

Latimore moved approval of June 2007 minutes, O'Brien seconded. Motion carried unanimously. Latimore moved approval of worksession minutes for July 2007, O'Brien seconded. Motion carried unanimously.

MSD Report

Ms. Bryson reported that the next MSD meeting would be Wednesday, August 15, 2007 at 2:00 P.M. Also reported was a congratulatory letter from a customer regarding the performance of several MSD employees.

District Reports

Director answered general questions regarding bonding and tap fees. Motion by Latimore to accept the reports, seconded by O'Brien. Motion carried unanimously.

Old Business

No old business was reported.

New Business

- A. Recap, FY 2007 – Director presented a recap of the budget for fiscal year 2007. The District had a positive financial picture for the year.

Call of Director

- A. The District received a satisfactory annual fire inspection from the fire marshall's office.
- B. The treatment plant received good marks in its annual state inspection.
- C. The District has received its laboratory certification and can now test bacteria samples.
- D. The District is working with MSD on some flow testing on larger industrial customers.
- E. Interviewing for the new distribution system position had begun and a new employee was expected to be hired shortly.
- F. Clayton Hensley attended "A" distribution system school.
- G. Plans for the Versant project appear to be imminently forthcoming
- H. The Director has been awarded a committee appointment to the ICMA's government policy committee and the North Carolina AWWA Finance & management committee.

Call of Board Members

Latimore presented the idea of writing/drafting a letter to MSD concerning automatic rate increases contained in their yearly budget. After some discussion the Board agreed to have Latimore construct a proposed letter to MSD board members. Latimore inquired about the status of the beetle release in the watershed; Director will inquire about the status. Latimore inquired about the possibility of meeting with the auditor before the next audit is presented; Director will attempt to set up a meeting during a worksession.

Call of Citizens

No concerns from citizens at this time.

Adjournment

Meeting was adjourned at 9:15 P.M.

Approved by: _____
Henry Chandler, Chairman

Sheila O'Brien, Secretary