

Woodfin Sanitary Water and Sewer District
Meeting of Board of Trustees
Minutes of November 19, 2007

The meeting was called to order at 7 P.M. by James Latimore, Vice-Chair. In attendance: Henry Chandler, Chair; Director Joseph Martin; MSD Representative Jackie Bryson; Trustee-elect Marjorie Meares; and Matt of the Weaverville Tribune.

Approval of the Agenda

Chandler moved approval of the agenda, Latimore seconded. Motion carried unanimously.

Audit Presentation – Gould Killian CPA Group

Charles Killian presented the FY 2007 Audit with an unqualified opinion, three findings, and a net asset increase of \$210,432.

Approval of Minutes

Chandler moved approval of the October 2007 minutes as amended, Latimore seconded. Motion carried unanimously.

MSD Report

Jackie Bryson reported that a representative from DENR commended MSD on the reduction of their sanitary sewer overflow incidents.

District Reports

Latimore inquired about the possibility of adding leaks and breaks to the current activity report as a line item. Director reported he would pull the records from GIS as they came in and do so. Motion by Chandler to accept the reports, seconded by Latimore. Motion carried unanimously.

Old Business

No old business was reported.

New Business

No new business was reported.

Call of Director

- A. There will be a planned water outage for Pineview, Stratford, and parts of Mayfield and Stratford Road on November 26th for system alterations.
- B. Director requested Board consider 1% Christmas bonus for employees as was done in 2006. Chandler moved approval, seconded by Latimore. Motion carried unanimously.
- C. Director reported on television coverage of the Reynolds Mountain tank overflow.
- D. Dryman Valley Road water line is complete but not pressure-tested or activated.
- E. Health insurance renewals for 2008 came in at just over 1% from the previous year.
- F. Plans for the Baird Cove tank have been submitted to the state for approval.
- G. Recycling bins for paper, plastic and cans have been placed in District offices.

- H. Director attended ARC conference in West Virginia and received positive comments on his presentation.
- I. Web site work is in progress. Finance officer Shirley Wood presented to the Board several features of the site to be activated in the coming months.

Call of Board Members

Latimore inquired about water quality on Ginell Circle. Director reported that galvanized pipe on the street would contribute to poorer water quality for residents. Latimore inquired about the possibility of obtaining outside assistance for the District's growth plan. Director reported that he would check with local colleges for interest. Latimore reported that a woolly adelgid conference would be held in Hartford, Connecticut on February 11th, 2008, and the possibility of sending Trustee-elect Mears to the conference if she was so inclined. Director reported there was money within the budget for travel and training. Latimore inquired about the status of the time clock. Wood reported that time constraints had prevented full operation of the clock but that it was expected to be running shortly. Latimore inquired about the feasibility of altering District boundaries or clarifying them due to voting confusion. Director reported that information could be added to billing at the time of the next election. Latimore inquired about the possibility of obtaining an option to purchase land near Sandy Mush in the future. Director reported it could be examined but it was likely that using Sandy Mush for a future water supply would be cost prohibitive.

Call of Citizens

No concerns from citizens at this time.

Adjournment

Meeting was adjourned at 9:05 P.M.

Approved by: _____
James Latimore, Chairman

Marjorie Meares, Secretary