

Woodfin Sanitary Water and Sewer District  
Meeting of Board of Trustees  
Minutes of January 14, 2008

The meeting was called to order at 7 P.M. by James Latimore, Chair. In attendance: Marjorie Meares, Secretary; Director Joseph Martin; and Matt Tate of the Weaverville Tribune. MSD Representative Jackie Bryson arrived at 7:10 P.M.

Approval of the Agenda

Meares moved approval of the agenda, Latimore seconded. Motion carried unanimously.

Approval of Minutes

Meares moved approval of the December 2007 minutes, Latimore seconded. Motion carried unanimously.

MSD Report

Jackie Bryson reported that MSD received complimentary remarks concerning the Fiscal Year 2007 audit.

District Reports

Board requested Director to look into certificate of deposit interest rates. Motion by Meares to accept the reports, seconded by Latimore. Motion carried unanimously.

Old Business

No old business was reported.

New Business

- A. Trustee item – Media contact policy. Motion by Meares for staff to direct media to Director for comment, seconded by Latimore. Motion carried unanimously. Motion by Meares for Director to seek training opportunities for Director and Board regarding media contact, seconded by Latimore. Motion carried unanimously. Motion by Meares to require all official communications from the Board to require a majority vote, seconded by Latimore. Motion carried unanimously. Motion by Meares for individual board members to clearly state opinions are their own when such is the case, seconded by Latimore. Motion carried unanimously.

Call of Director

- A. Condolences to Clayton Hensley on the loss of his grandmother.
- B. Raw water reservoir at the treatment plant refilled over the holidays.
- C. DENR did not necessarily oppose treatment of hemlocks for wooly adelgid but would require more information about possible treatments.
- D. McGill Engineering is working on getting feedback from DENR concerning the District's dam in accordance with the spillway raising project.
- E. Appalachian State has posted notice about the internship opportunity.

- F. The format for the website is in place and content is being compiled.
- G. The following projects are now state approved and underway shortly: Reynolds Mountain Village, Versant, 1050 Riverside, Woodland Hills Apartments.

Call of Board Members

Meares commented on the Emergency Response Plan draft provided by Director. Latimore will provide copy to Buncombe County Emergency Management for comment. Meares commented on possibility of sponsoring rainwater harvesting seminar. Latimore commented on possibility of combining all efforts into a single symposium on conservation. Meares reported a conversation with DENR field representative Ray McCall that was highly complimentary of District operations. Latimore asked question about timesheet printout. Board agreed to set February work session for 1:30 on the 4<sup>th</sup>. Board agreed to move regular monthly meeting to 3<sup>rd</sup> Monday of the month beginning March 17<sup>th</sup>, 2008.

Call of Citizens

No concerns from citizens at this time.

Adjournment

Meeting was adjourned at 8:10 P.M.

Approved by: \_\_\_\_\_  
James Latimore, Chairman

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Marjorie Meares, Secretary