

Woodfin Sanitary Water and Sewer District  
Meeting of Board of Trustees  
Minutes of February 16, 2009

The meeting was called to order at 7 P.M. by James Latimore, Chair. In attendance: Marjorie Meares, Vice chair; Keith Snyder, Secretary; Director Joseph Martin; and Katherine Hunter from the Weaverville Tribune.

Approval of the Agenda

Meares moved approval of the amended agenda, Snyder seconded. Motion carried unanimously.

Approval of Minutes

Meares moved approval of the January 2009 minutes as amended by consensus, Snyder seconded. Motion carried unanimously. By consensus, Director to combine work session notes for February into one document for later approval.

MSD Report

Jackie Bryson provided information on MSD's construction summary.

District Reports

Latimore noted for the minutes expenditures from the conservation easement are greater than interest earned at this time but the gap had decreased over the past several months. Meares inquired of status of revenue versus expenditures to date; Director noted some expenditures are made early which skews results but overall expenses & revenues on track. Motion by Meares to accept the reports, Snyder seconded. Motion carried unanimously.

Old Business

- A. Consideration of Water Conservation Program – After general discussion regarding merits and drawbacks of various options, motion by Meares to approve the rebate plan as provided within the plan, with amendments, Snyder seconded. Motion carried unanimously. Other parts of the plan tabled for continued discussion at a later date.

New Business

- A. Proposal for Dam Conduit repair – Motion by Meares to accept proposal from Barton Construction for conduit repair, Latimore seconded. Motion carried unanimously.

Call of Director

- A. A preliminary stimulus package funding application for Riverside Drive was submitted to the state, with a more detailed application due later this month.
- B. Distribution crew will begin main water transmission line clearing this month.
- C. The District's attorney will speak with the bankruptcy trustee for Versant properties to discover what steps need to be taken to turn over right-of-ways and easements to the District for that project to be completed.
- D. Director has arranged for replacement of two aging private water lines in the Reems Creek area by District crews provided residents pay for the materials in full.
- E. The Director will attend MSD's CIP meeting in March.

### Call of Board Members

Snyder noted that the regular monthly meeting contained in the bylaws provides for Tuesday meetings. General board consensus to reword the bylaws to provide for third Monday meetings, and to reschedule the meeting time to a late afternoon time slot; Snyder will work with the Director to create a resolution for the following month's meeting. Meares noted the desire to revisit the rain water systems and possibly provide systems for order at the District. Latimore noted a desire to see more in-depth focus on emergency training in the emergency and safety training plan provided by the Director.

### Call of Citizens

No concerns from citizens at this time.

### Adjournment

Meeting was adjourned at 9:00 P.M.