

Woodfin Sanitary Water and Sewer District
Meeting of Board of Trustees
Minutes of July 20, 2009

The meeting was called to order at 4 P.M. by James Latimore, Chair. In attendance: Marjorie Meares, Vice chair; Keith Snyder, Secretary; Director Joseph Martin; Matt Tate from the Weaverville Tribune; Jackie Bryson, MSD Representative; and two citizens.

Approval of the Agenda

Snyder moved approval of the amended agenda, Meares seconded. Motion carried unanimously.

Approval of Minutes

Snyder moved approval of the June 2009 minutes, Meares seconded. Motion carried unanimously.

MSD Report

Jackie Bryson provided a handout illustrating MSD's reduction in sanitary sewer overflows, budget break down percentages, and the average combined bill for municipalities served by MSD.

Call of Citizens

Kathy Yurchenco appeared before the Board to request a waiver on the District's moratorium on outside District taps for two lots on Old Home Road. Yurchenco agreed to install water-saving devices within the constructed houses as condition for receiving taps. Motion by Meares to allow two taps for Old Home Road, Snyder seconded. Motion carried unanimously.

District Reports

Latimore noted for the minutes expenditures from the conservation easement are greater than interest earned at this time but the gap had slightly decreased over the last month. Snyder reviewed total planned expenditures for Dues & Subscriptions for fiscal year 2010. Finance Officer Shirley Wood provided information regarding local bank certificate of deposit (CD) investments. General consensus by Board to have Finance Officer/Director invest funds in accordance with existing Investment Policy in order to increase interest income. Motion by Meares to accept the reports, Snyder seconded. Motion carried unanimously.

Old Business

No old business at this time.

New Business

- A. Trustee item – Resolution 2009-10 Easement Funds – No action taken.
- B. Resolution 2009-11 Auditor Agreement – Motion by Snyder to approve, Meares seconded. Motion carried unanimously.
- C. GIS Demonstration – Director provided a demonstration of the District's Geographic Information System.

Call of Director

- A. Sugar Cove line project is approximately fifty percent complete at this time.

- B. District should receive clear deed to the Baird Cove tank within the next several weeks.
- C. The District's new trackhoe has been procured.
- D. Division of Water Quality's Dam Safety division has the District's plans for repairing the dam conduit and are reviewing at this time.
- E. Letters to commercial & industrial customers regarding water audits have begun being sent.
- F. Wet well pump #2 at the water treatment plant is being rehabilitated at this time.

Call of Board Members

Latimore inquired about memorial plaque for Henry Chandler. Director will inquire as to status of plaque. Latimore inquired about rebates provided so far – no applications for rebates at this time. Snyder stated concerns with current moratorium on out-of-District taps and suggested the Board consider action for future requests. Meares noted the desire to see construction codes for conservation purposes achieved during the remainder of her term on the Board, as well as efforts made to include merit pay for future budgeting.

Closed Session

Motion by Snyder to enter closed session at 6:05 to discuss personnel, Meares seconded. Motion carried unanimously. Board exited closed session at 7:10, no action taken.

Adjournment

Meeting was adjourned at 7:10 P.M.