

Woodfin Sanitary Water and Sewer District
Meeting of Board of Trustees
Minutes of April 28, 2008

The meeting was called to order at 7 P.M. by James Latimore, Chair. In attendance: Marjorie Meares, Secretary; Keith Snyder, Trustee; Jackie Bryson, MSD Representative; Director Joseph Martin; Finance Officer Shirley Wood; and Matt Tate of the Weaverville Tribune.

Approval of the Agenda

Snyder moved approval of the agenda, Meares seconded. Motion carried unanimously.

Approval of Minutes

Meares moved approval of the March 2008 minutes, Latimore seconded. Motion carried unanimously.

MSD Report

Jackie Bryson reported that MSD's finance meetings had begun and arrangements had been made for Mr. Latimore to meet with Peter Weed at MSD to discuss specific issues. Also reported was MSD's awareness of drug-flushing concerns. Meares thanked Ms. Bryson for providing information regarding electricity generation from waste gas. Latimore paused agenda items at this point to welcome Mr. Snyder aboard as a new trustee.

District Reports

Motion by Meares to accept the reports, Snyder seconded. Motion carried unanimously.

Old Business

- A. Rainwater Harvesting Seminar Recap – Meares gave a brief synopsis on the Rainwater Harvesting Seminar events cosponsored by the District. Discussion regarding possible future rainwater projects but no action taken.

New Business

- A. Consideration of revised River Highlands Project – After discussion regarding the conservation objectives of this project, motion by Meares to table pending further information obtained for the Board by the Director, Snyder seconded. Motion carried unanimously.
- B. Resolution 2008-03 Budget Amendment – Motion by Snyder to approve, Meares seconded. Motion carried unanimously.
- C. Election of Officers – Motion by Meares to elect Latimore as Chair, Snyder seconded. Motion carried unanimously. Motion by Snyder to elect Meares as Vice-Chair, Latimore seconded. Motion carried unanimously. Motion by Meares to elect Snyder as Secretary, Latimore seconded. Motion carried unanimously.
- D. Resolution 2008-04 MSD Resolution Request – After discussion regarding the possibility of participating in low-income housing objectives, Motion by Meares to approve, Snyder seconded. Motion carried unanimously.

Call of Director

- A. The District's annual dam safety inspection went well and the District received a clean bill of health on the dam.
- B. A minor water line relocation on the District's main would take place in the next several weeks resulting in a minor planned water outage.
- C. Hydrant testing will take place in West Buncombe and Asheville during the next two weeks.
- D. UNC School of Finance is still working on disseminating billing data for use in conservation pricing and education recommendations.
- E. Jerry Vebaun is still working on the Emergency Response Plan; Director has provided him all requested information to date.
- F. Chris Kaase, growth plan intern, will present data findings to date at the regular May meeting.
- G. Pinebrook Farms project is completed.
- H. Contact with Wachovia to ensure the safety of the District's investments has resulted in Wachovia providing the opinion that securities were safe at this time.
- I. The Versant project is proceeding as scheduled and tank construction should begin in the next several weeks.
- J. North Carolina wildlife resource officers have volunteered to patrol the District's watershed at various times.
- K. The District is attempting to apply for homeland security grant money to fund replacing hydrant caps with more secure caps.
- L. Director will be at NC Rural Water conference May 13-16th.
- M. The Consumer Confidence Report is completed and will be mailed out shortly.
- N. Copies of the preliminary budget and Director's evaluation blanks were provided to each Trustee.

Call of Board Members

Latimore noted next Board work session on May 5th at 1:00 PM. Latimore inquired about funding for the wooly adelgid problem. Director reported some funding was placed in the upcoming budget proposal but more could be added if necessary.

Call of Citizens

Shirley Wood discussed rental properties and tenants with leaks. She also reported delinquencies have been severely reduced over the past year.

Adjournment

Meeting was adjourned at 8:45 P.M.