

Woodfin Water District
April 13, 2004 Monthly Meeting Minutes

Meeting called to order at 7:00 P.M. by Chairman Henry Chandler.

Board Members Present: Henry Chandler, Robin Cape, James Latimore

Also Present: Director Joe Martin, interested citizens.

Motion by Robin to accept the Agenda as presented, seconded by James. Motion carried unanimously.

Motion by Robin to accept the minutes as presented from the March 2004 meeting, seconded by James. Motion carried unanimously.

Robin asked if there was a possibility of coming up with an easier method of reviewing the financial reports. Joe stated that he would look into coming up with a better method of providing the financial statements to the Board in the future. Motion by James to accept the financial reports as presented, seconded by Henry. Motion carried unanimously.

Motion by Henry to approve the activity report, seconded by Robin. Motion carried unanimously.

Old Business:

Joe reported to the Board the status of the SCADA system. He stated that up to this point approximately \$40,000 will have been spent to obtain a digital meter in an electrical box at Reynolds Mountain that will provide the level of the Reynolds Mountain tank. He reported that an additional \$25,000 will need to be spent to install the radio-controlled transmitter and repeater that would send the tank information to the water treatment plant. Based on the remaining cost and the value of the project, he recommended to the Board that the remainder of the project be terminated at this point. The result of the project will be that a digital meter will be available to the staff to check the level of the Reynolds Mountain tank, eliminating a safety hazard. After general discussion regarding the system and the money spent to date, motion was made by Robin to terminate the project at the conclusion of those areas already underway (the electrical installation), seconded by James. Motion carried unanimously.

Joe provided an update to the Board regarding the North Woods Golf Course project. He stated that he was able to come to a verbal agreement with the developer regarding reduced tap fees in exchange for the developer's installation of the infrastructure and that he had provided the developer with a Letter of Commitment for the project, a copy of which was provided to each Trustee in their meeting packets. After general discussion, motion was made by Robin to approve the agreement as presented by the Director for providing water to this project, seconded by James. Motion carried unanimously.

Joe provided an update to the Board regarding the water treatment plant lagoon. He stated that the lagoon was finished and that the total billing for the lagoon was estimated to be \$37,000, approximately \$3,000 below the engineer's estimate.

New Business:

Joe presented a request from Metropolitan Sewer District for a 15 square foot easement across the back corner of the Water District's pump house located on Merrimon Avenue. This request was to satisfy MSD's right-of-way requirements for sewer lines. The request is in conjunction with a replacement sewer line that is being installed behind the Merrimon Avenue pump house. In exchange for the right-of-way, MSD will reinstall the District's service line at no charge. After some general discussion, motion was made by James to agree to this easement request, seconded by Henry. Motion carried unanimously.

Joe reported on testing that he and the staff had done in the Laurel Terrace area. He stated that they were able to ascertain that there was at least one home in the area with no water at all once a fire hydrant below Laurel Terrace was opened. He stated that they had decided to test the pressure within Laurel Terrace by opening a valve on a 6-inch line coming from Sunny Ridge. At the highest point of Laurel Terrace there was 110 lbs of pressure and rising with that valve opened. He gave the Board their options with regards to the pressure within Laurel Terrace. He stated that opening the valve and providing better pressure to Laurel Terrace would probably eliminate the possibility of getting a grant to replace the water lines in the Laurel Terrace area. On the other hand, because of the logistics of the grant, it was very possible that the area might not meet either the income or the severity requirements of the grant. The positives of opening the valve now would be that the residents there would have great pressure, while on the negative side there would be a chance that some leaks may spring within Laurel Terrace due to the age of the lines. He also recommended to the Board that if the Board chose to go with opening the valve that the District send the residents a form letter suggesting that they have a pressure-reducing valve installed on their home plumbing because of the additional pressure.

Robin stated that she felt that the entire purpose of pursuing the grant was to provide better pressure for the Laurel Terrace residents and that if there was the possibility of providing that pressure now it would be a good route to pursue. After some additional general discussion, motion was made by Henry to provide the additional pressure to the Laurel Terrace residents after giving them ample time to install a pressure-reducing valve, seconded by Robin. Motion carried unanimously.

Joe briefly touched on the budget for fiscal year 2005. He stated that he was still looking through the budget for possible items to reduce or eliminate and that the first reading of the budget would probably need to take place at the May 2004 meeting. The second reading could be held at a special meeting or at one of the workshop meetings and the final reading would be at the June 2004 meeting. Robin suggested including some

budgeting money for employee training for fiscal year 2005 since she had noticed there was very little money set aside for training the previous year. She also suggested that James serve as the contact person regarding the budget for the Board. General consensus of the Board was to concur with the suggestion.

Call of Director:

Joe mentioned that the clearing of the District's right-of-way for the water line leading from the reservoir hadn't been accomplished in a significant number of years. He suggested several methods for clearing the property, including hiring a part-time individual for the summer, contracting it out, or providing some sort of benefit to property owners for keeping the right-of-way clear. He stated that he favored the last approach if it could be done in a financially feasible method. He also stated that he would have the staff drive rebar to keep a visible reference for the water line in areas where clearing wouldn't be feasible to save time, except in areas where there were yards that were being mowed.

Joe stated that 4 fire hydrants were being replaced in the following weeks: one at Pelzer Street, two at Crestview, and one on New Stock Road. These hydrants were leaking so needed immediate replacement since they could not be repaired.

Joe reported that the staff painted the Merrimon Avenue pump house pipes this week and would be painting the pumps and cleaning up the rest of the building in the near future.

Call of Board:

James asked where the District stood regarding the cross-connection program and a possible business using unmetered water. Joe stated that they had compiled a listing of the businesses that would need to be notified and that he was in the process of putting together a standard notification to the businesses that would need to implement the necessary devices.

Call of Citizens:

Bruce Youngberg appeared before the Board to inquire about the possibility of getting a new water tap on Baird Cove Road. Joe stated that he had talked to the staff about the situation and that there wouldn't be a problem with granting a tap for a single house. He stated that if there was a new subdivision possibility then the water situation would have to be reappraised.

With no further business to discuss, motion was made by Robin, seconded by James to adjourn. Motion carried unanimously.

Meeting adjourned at 8:55 P.M.