

Woodfin Water District
September 14, 2004 Monthly Meeting Minutes

Meeting called to order at 7:00 P.M. by Chairman Henry Chandler.

Board Members Present: Henry Chandler, Robin Cape, James Latimore

Also Present: Director Joe Martin and interested citizens.

Motion by Robin to accept the agenda as presented, seconded by James. Motion carried unanimously.

Motion was made by Robin to accept the August 17, 2004 minutes. This motion was seconded by James. Acceptance of the minutes passed unanimously, 3-0.

Monthly Reports:

Joe presented the monthly financial and activity reports. The motion to accept the reports as presented was made by Robin. James seconded the motion and the motion carried unanimously, 3-0.

Old Business:

Joe presented the Board **Resolution 2004-9 Watershed Policy**. Robin made a motion to accept **Resolution 2004-9 Watershed Policy** and Robin seconded it. The decision to sign this resolution was carried unanimously, 3-0.

Joe brought the final version of the Option to Purchase for the board to review. Since it was already voted on and passed in the last meeting, this was only a courtesy and no action from the board was required. After much discussion, James expressed his reservations and Henry and Robin expressed their satisfaction that this move is the best option for the District considering the availability of government funds. Robin liked the idea to have a celebration event in October to invite various political and interested citizens who worked toward getting the easement. The Board agreed to have the celebration.

Next old business was to report the Water Tank Inspection results. Due to hurricane conditions in Florida, the inspection company was having difficulty getting the report here. However, Joe was able to present a brief explanation. The Reynolds Mountain tank is in excellent condition considering its 80 years of service. The Clearwell is still not up to standard. PreCon's repair crew had left piles of tiling and liner on the bottom of the tank, preventing the inspector's remote mobile camera from moving freely through the tank. There was discussion on who would be liable for the clean up and notations that PreCon's reputation to date has not endeared them as a potential source. Mediation is still up in the air with PreCon and there was some discussion as to McGill's responsibility as the coordinating engineer.

Regarding delinquent accounts, Joe presented his collection report. We have collected approximately 50% of the outstanding accounts. And we have either collected the funds or have a contractual arrangement with the customers. Very few took advantage of the discounted amnesty option.

New Business:

Joe presented **Resolution 2004-10 Reactivation Fee** which covers landlords who rent out and need water back in their name temporarily for cleaning, and part time residents who require service to be suspended for 6 months (for example). This will allow a charge to cover costs of reading the meter and reactivating the idle account. But is less than the new service charges. Robin made the motion to adopt **Resolution 2004-10 Reactivation Fee**, James seconded the motion, and it was carried 3-0.

Joe presented **Resolution 2004-11 Emergency Water Agreement** as a result of a request from the EPA. James made the motion to adopt **Resolution 2004-11 Emergency Water Agreement**, Robin seconded the motion, and the motion carried unanimously 3-0.

The Board reviewed the water outage situation on September 8-11. It was a result of Asheville's water main breaks and depleted resources that we normally send to West Buncombe customers. The Board expressed that they received very few, if any, calls during this time frame. Joe expressed the need for better coordination between state and government agencies. Also, he feels the District needs an emergency response plan. Joe brought up, thirdly, that our system needs to be whole, pointing out the broken waterline that could have taken our water to West Buncombe. There was discussion regarding making the system self-supporting for short periods of time, in case sources from Asheville are disabled. The board expressed their appreciation of the crew.

The next item was the Position Classification System/Salary Plan. Joe submitted it for review and study for the next meeting.

Call of Director:

Checked on a different way of disposing of sludge at the plant. Not sellable unless it is dry and can't really be compost. Looking for a mapping system (GIS) for the entire water system, hoping to do some cost-sharing with Town of Woodfin. Treatment Plant annual inspection went well. Certification testing came back with 3 out of 4 passing. Also, Joe looked into board training.

Call of Board:

Scheduling the next meeting for 10/12/04.

Call of Citizens:

Question raised about power at plant in case of loss of electricity.

With no further business to discuss, motion was made by Robin to adjourn, seconded by James. Motion carried unanimously, 3-0.

Meeting adjourned.

Henry Chandler, Chairman

James Latimore, Secretary