Woodfin Sanitary Water and Sewer District
Meeting of Board of Trustees
Minutes of September 21st, 2026

Chairman Gordon Maybury called the meeting to order at 5 p.m. In attendance were Larry Hopkins (virtually, non-voting), Vice Chair; Carter James, Secretary; Dr. Joseph Martin, Finance Director; and Seth Eckard, Executive Director.

Approval of Agenda
The Board of Trustees approved the agenda by unanimous consent.

Approval of Minutes
Chairman Maybury seconded Trustee James' motion to approve the August 17th, 2026, minutes. The motion carried unanimously.

MSD Report
Jackie Bryson provided the Board with a brief MSD update. Ms. Bryson highlighted the MSD employee cookout and talked about how wonderful it was.

Public Comment
No one from the public spoke.

Director's Report

Director Eckard provided the following updates:

Reservoir Level

The District's reservoir has been intentionally lowered by approximately four feet to provide crews with access to a dry spillway in order for our engineer to conduct ground-penetrating radar tests to find potential voids under the concrete.

Lead and Copper Service Line Inventory

The fieldwork for this project is complete. Dr. Martin is currently entering the collected data into the required spreadsheet and has completed approximately 50% of this phase.

Employee Cookout

The 2026 Employee Cookout will be held at noon on Friday, September 25, at the Woodfin Water Plant. Employees are encouraged to bring their family members. Please let me know how many people plan to attend so that we can obtain an accurate headcount for planning purposes.

New Business

A. **Resolution No. 2026-15 — Budget Amendment No. 2**

Resolution 2026-15, Budget Amendment No. 2, would increase the District's expenditure budget by $62,000 to fund a Utility Field Technician position in the Distribution Department.

Background
The Board previously directed staff to move forward with filling the unfunded position in the Distribution Department. The additional Utility Field Technician will strengthen the District's capacity to respond to water main breaks and service leaks, install new taps, perform preventive maintenance, maintain hydrants and valves, and address other operational demands throughout the distribution system.

Filling this position will also improve staffing coverage and help distribute the Department's workload more effectively. The added capacity is important to maintaining timely customer service, supporting system reliability, and reducing the operational strain created when staffing levels are limited.

Budget Impact
Resolution 2026-15 increases total budgeted expenditures by $62,000. Current expenditures of $3,313,968.58 will increase to $3,375,968.58. The amendment adjusts expenditures only; budgeted revenues are unchanged.

Chairman Maybury seconded Trustee James' motion to approve Resolution 2026-015. The motion carried unanimously.

Call of the Board

Chairman Maybury encouraged staff to wear safety vests while working on public streets. Director Eckard said that he would make sure that happened.

Director Eckard reminded the Board that the next meeting is set for October 12th at 5:00 p.m.

Adjournment
The meeting was adjourned at 5:33 p.m.